

**U. S. DEPARTMENT OF COMMERCE  
CENSUS ADVISORY COMMITTEE OF PROFESSIONAL ASSOCIATIONS**

**Now to be named**

**BUREAU OF THE CENSUS SCIENTIFIC ADVISORY COMMITTEE**

**1. Committee's Official Designation.** Bureau of the Census Scientific Advisory Committee

**2. Authority.** The Secretary of Commerce established the Census Advisory Committee of Professional Associations in February 1994. Initially chartered under the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App. 2, the Committee is hereby renamed the "Bureau of the Census Scientific Advisory Committee" and reestablished under the same Act, with the General Services Administration's concurrence. It has been determined that the Committee's continuance is in the public interest in accordance with the duties the law imposes on the Department.

**3. Objectives and Scope of Activities.** The Bureau of the Census Scientific Advisory Committee will advise the Director of the U.S. Census Bureau on the uses of scientific developments in statistical data collection, statistical analysis, geospatial analysis, econometrics, cognitive psychology, and computer science in relation to the full range of Census Bureau programs and activities, including communications, decennial, demographic, economic, field operations, geographic, information technology, and statistics.

The Advisory Committee will function solely as an advisory body and shall comply fully with the provisions of the Federal Advisory Committee Act.

**4. Description of Duties.** The Advisory Committee will provide scientific and technical expertise from the following disciplines: demography, economics, geography, psychology, statistics, survey methodology, social and behavioral sciences, information technology and computing, marketing and other fields of expertise, as appropriate, to address Census Bureau program needs and objectives.

The function of this Committee will be a "Scientific Technical Program Advisory Board."

**5. Agency or Official to Whom the Committee Reports.** The Advisory Committee will report to the Director, U.S. Census Bureau.

**6. Support.** The Census Bureau will provide staff support for the Advisory Committee.

**7. Estimated Annual Operating Costs and Staff Years.** The annual cost of operating the Committee is estimated at \$225,032 which includes two person-years of staff support.

The Census Bureau will not compensate members of the Advisory Committee for their services, but shall, upon request, reimburse travel expenses as authorized by 5 U.S.C. 5701 et seq.

**8. Designated Federal Officer.** The Director will appoint a full-time or permanent part-time employee to serve as the Designated Federal Officer (DFO). The DFO will approve or call all of the advisory committee meetings, prepare and approve all meeting agendas, attend all committee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Director of the Census Bureau. In addition, technology such as videoconferencing and teleconferencing may be used for committee meetings.

**9. Estimated Number and Frequency of Meetings.** The Advisory Committee will meet approximately once or twice a year, budget permitting.

**10. Membership and Designation.** The Advisory Committee will consist of not more than 20 members who serve at the pleasure of the Director, U.S. Census Bureau.

Members will be appointed by the Director, U.S. Census Bureau. Members will be selected on a standardized basis, in accordance with applicable Department of Commerce guidance.

Members will serve for a three-year term. Members may serve a second three-year term, contingent upon satisfactory attendance at Committee meetings and upon the Census Bureau's consultation with the Committee Chair.

Members will serve as either Special Government Employees (SGEs) or Representatives. SGEs will be subject to ethics rules applicable to SGEs.

Should a Committee member be unable to complete a three-year term, a new member may be selected to complete that term for the duration of the time remaining or begin a new term of three years.

The Director of the Census Bureau will appoint the Committee Chair to a one-year term. The chairperson may be reappointed for additional terms.

The Committee Chair will consult with the Census Bureau to identify agenda topics, meeting discussants and address Committee recommendations.


Members who have served on one Census Bureau Advisory Committee may not be reappointed or serve on any other Census Bureau Advisory Committee until at least three years have passed from the termination of previous service.

Committee members are from academia, private enterprise, and nonprofit organizations, which are further diversified by business type or industry, geography, and other factors.

**11. Subcommittees.** The Census Bureau may establish such subcommittees, composed of committee members, as may be necessary, subject to the provisions of FACA and the FACA implementing regulations.

**12. Recordkeeping.** The records of the Committee, formally and informally established Subcommittees, or other subgroups of the Committee, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

**13. Duration/Termination.** This advisory committee will terminate two years from the date of the filing of this charter with the appropriate United States Senate and U.S. House of Representatives Oversight Committees, unless it is earlier terminated or renewed by proper authority.

  
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Chief Financial Officer and  
Assistant Secretary for Administration

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